

Checklist of Documents

1. Bank's loan application form / Customer Request Letter for AIF Loan duly filled and signed
2. Passport size photographs of the promoter/partners/director
3. Identity proof – Voter ID card/PAN card/Aadhaar card/Driving license
4. Address Proof :
 - Residence: Voter ID card/Passport/Aadhaar card/Driving license/Electricity Bill/Latest property Tax Bill
 - Business Office/Registered Office: Electricity Bill/Latest Property Tax Receipt/Certificate of Incorporation in case of Companies/Certificate of Registration in ca of partnership Firms
5. Proof of Registration:
 - In case of Company : Article of Association
 - In case of Partnership : Certificate of Registration of Firm with Registrar of Firm
 - In case of MSMEs : Certificate of Registration with District Industries Centre (DIC)/Udyog Aadhar Copy
6. Income Tax Return for last three years, If available.
7. Audited Balance Sheet of last 3 Years, If available.
8. GST Certificate, if applicable.
9. Land ownership records – title deed/lease deed. If applicable, then Permission to mortgage the Immovable Property from the Lessor in case the Property is Leasehold (for primary security)
10. ROC Search Report of the Company
11. KYC documents of the promoter/firm/company
12. Copy of Bank Statement for last one year (If available)
13. Repayment track record of existing loans (Loan Statement)
14. Net Worth Statements of promoter
15. Detailed Project Report
16. As applicable - Local authority permissions, Layout plans/estimates, Building sanction