

**Matir Katha**

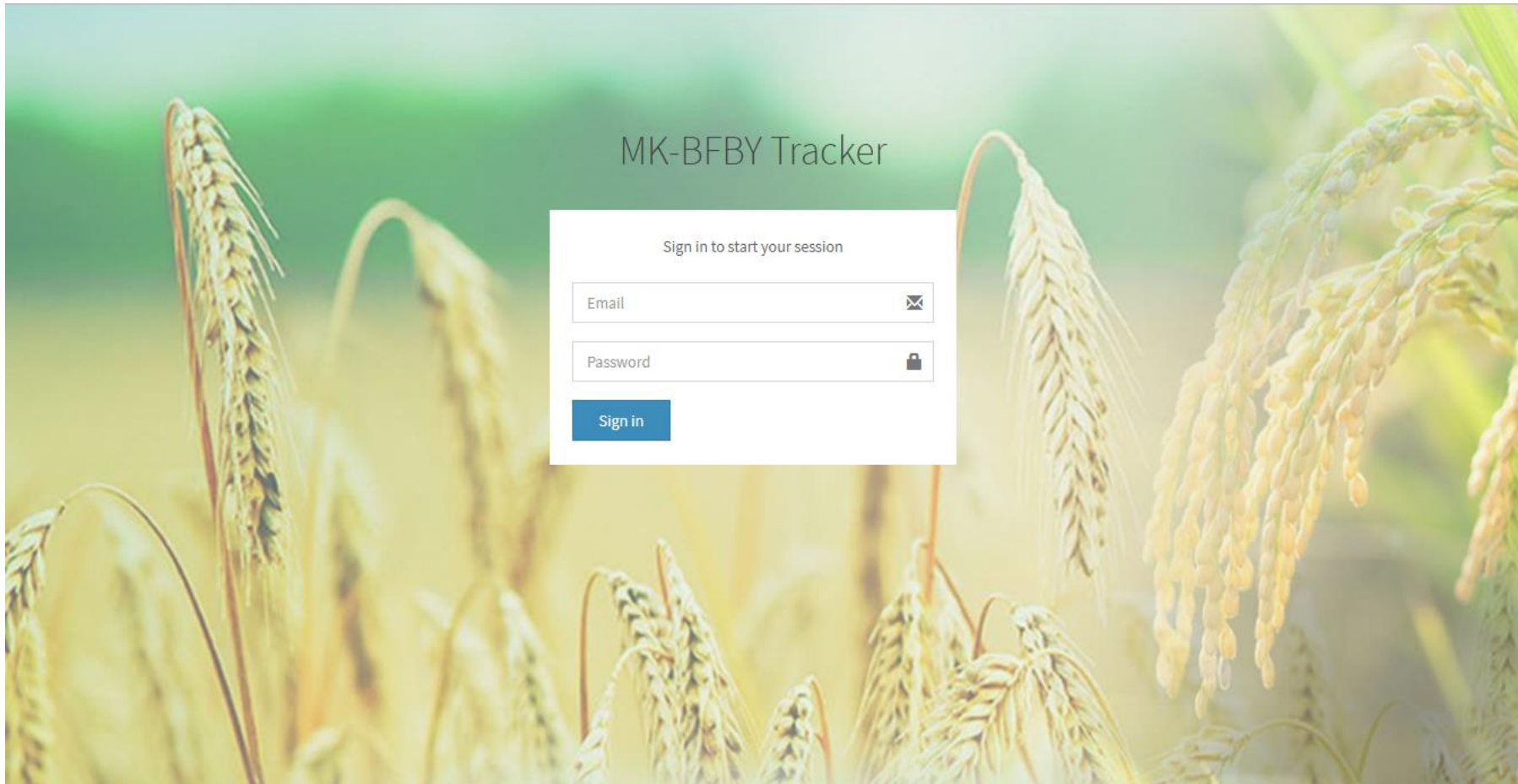
**Cloud and mobility  
enabled Agri ICT platform  
for DOA, Govt. of WB**

## **Department of Agriculture, Government of WB**

**Portal** user manual for Authorized  
representatives of Insurance firms



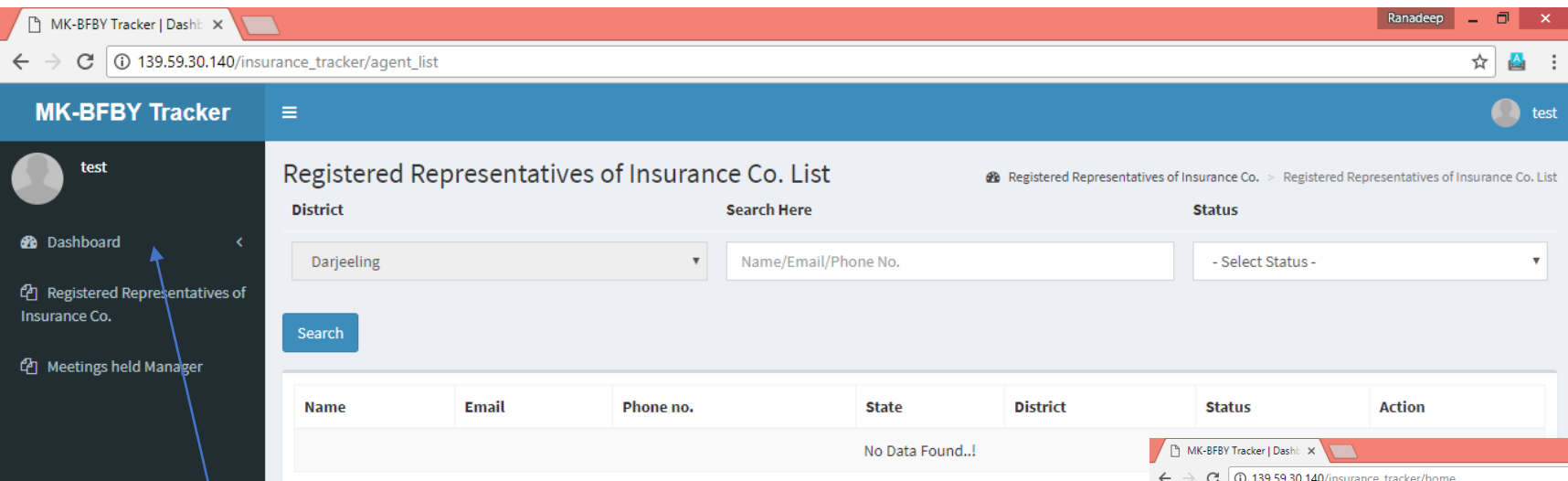
[www.matirkatha.gov.in](http://www.matirkatha.gov.in) > Home > Circular > BFBY Tracker



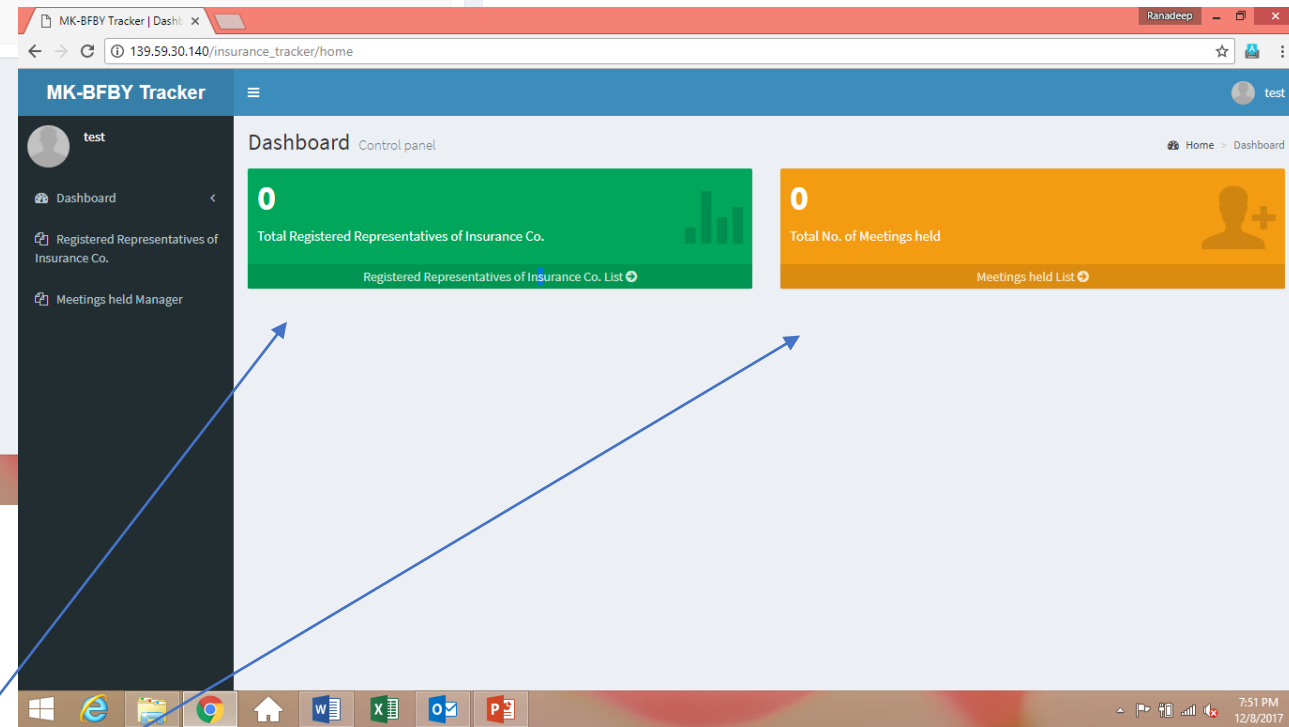
### **Log in with your ID & Password**

District level ID passwords will be shared with State Head - Once logged in, they can change their Password by visiting profile section



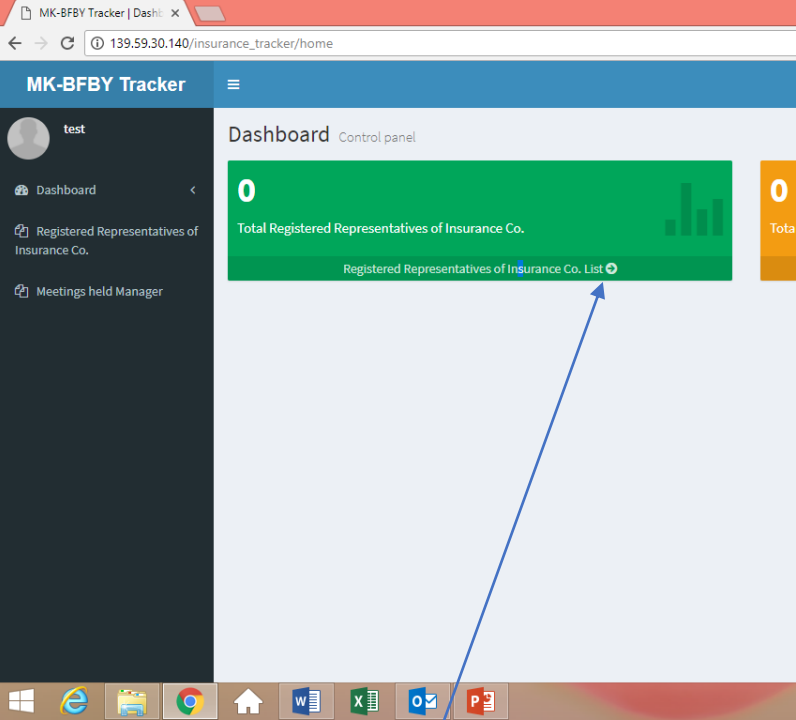


## District DashBoard View

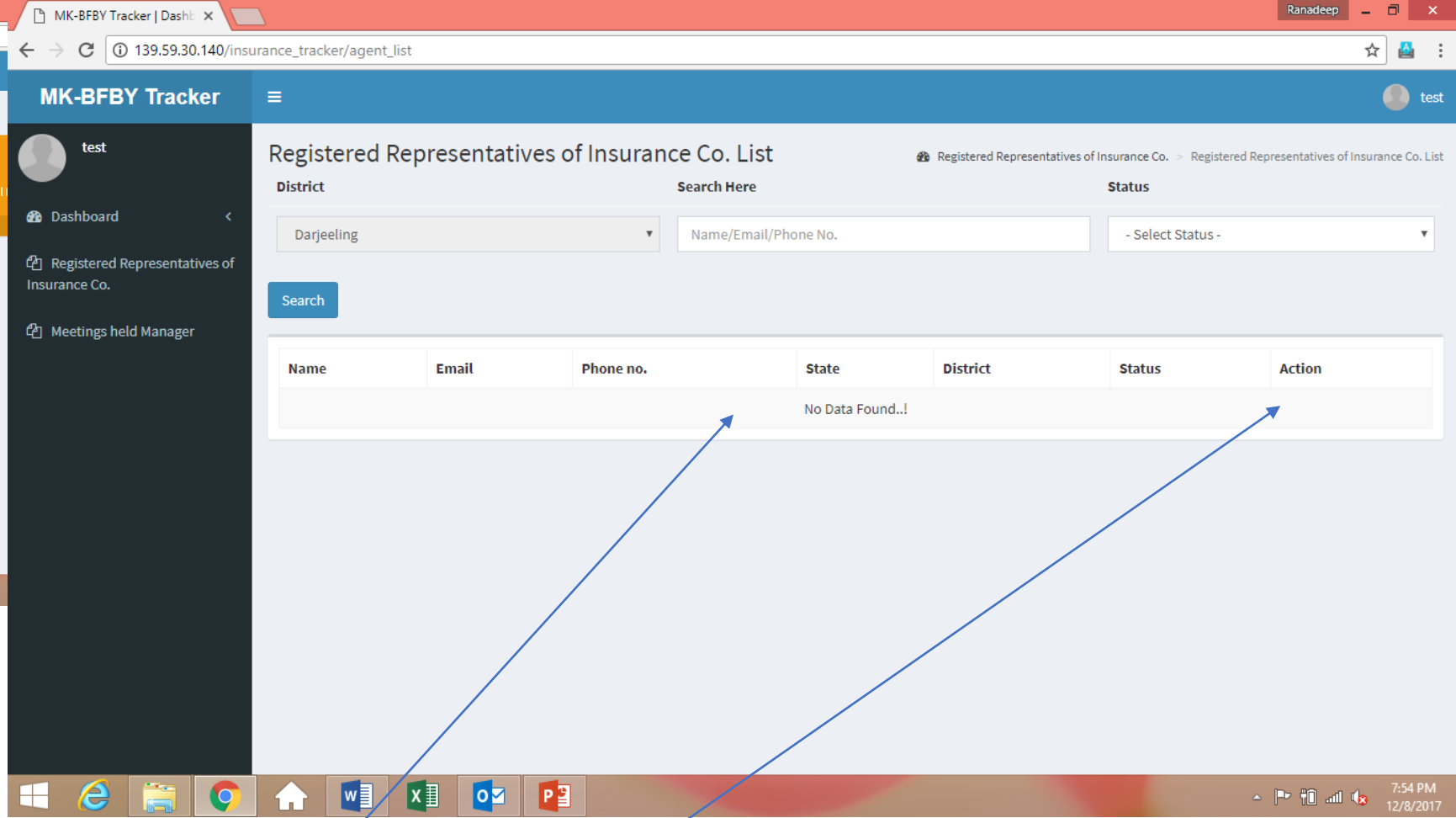


1. Click on DashBoard - This will show you

- Total representatives registered with the App in your district
- Total number of Meetings held in your district

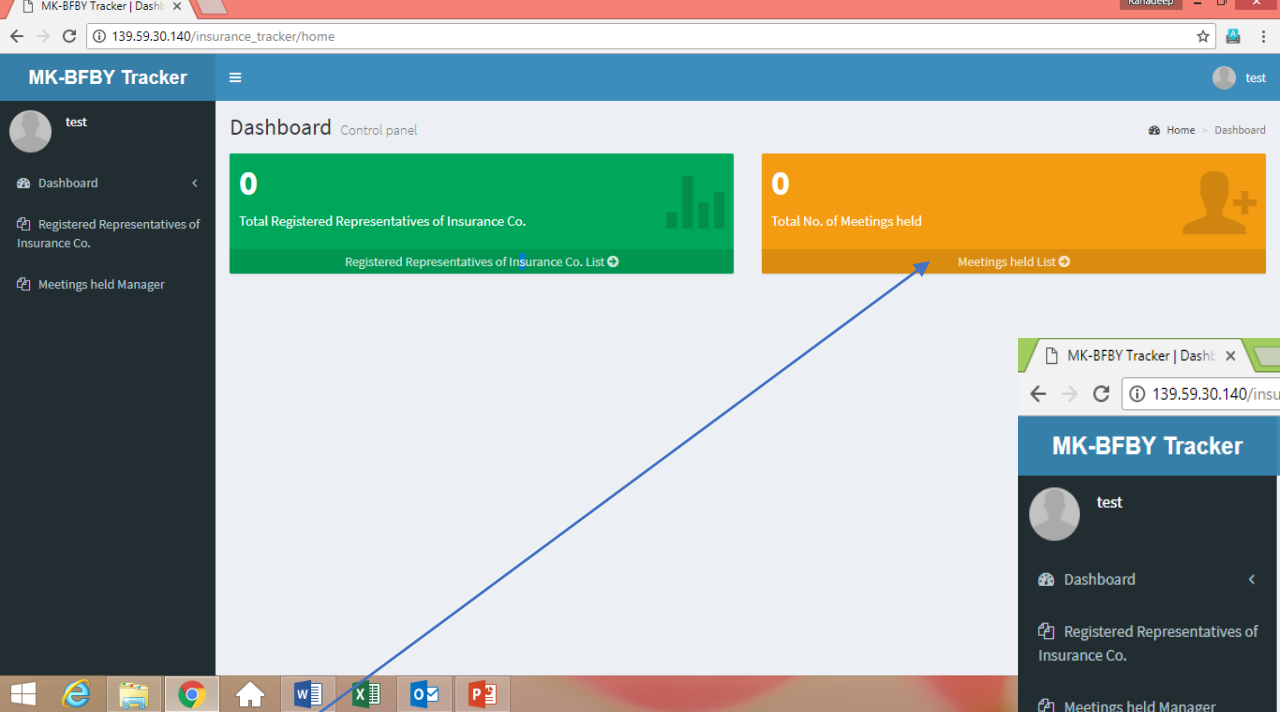


## District Dashboard View



2. Click here – This will show you list of registered App users

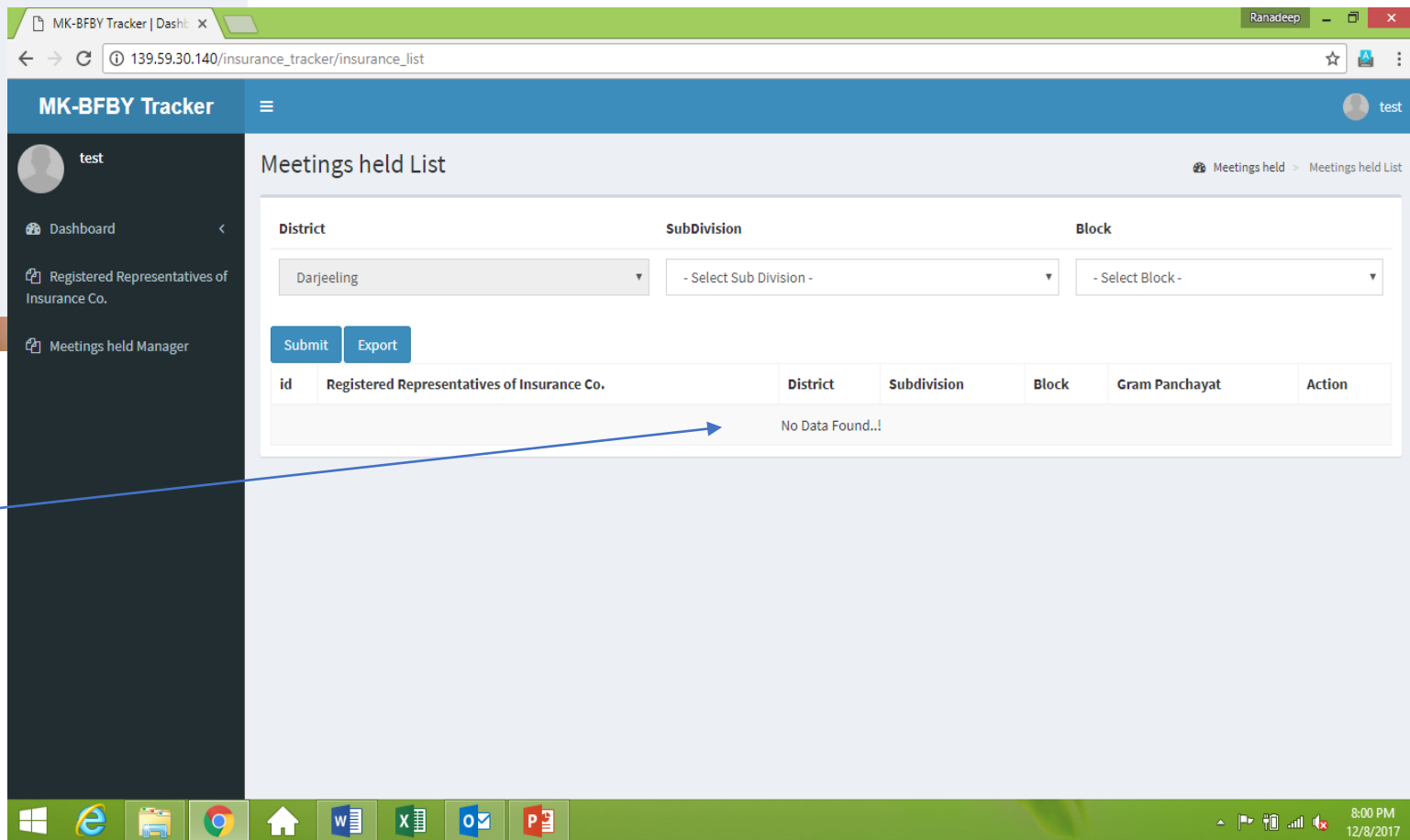
2. For each registered App user – Click on Action and make it Active. Then only they will be able to submit Data.



## District DashBoard View

Click here - This will show you list of meetings held in various Panchayats of your District.

- You can Search/ Filter Data based on Sub-Division or Block
- You can download entire Report in Excel File





Thank you